SOUNDGUARD™
INSTALLATION MANUAL

Introduction ....................................................................................................................................................... 2
This manual ........................................................................................................................................................... 2
Application ........................................................................................................................................................... 2

System Overview ............................................................................................................................................... 2
Components ...................................................................................................................................................... 2
Face Panels ........................................................................................................................................................ 3
Insulation ........................................................................................................................................................... 3
Perforated Liner Panel .................................................................................................................................... 3

Preparation ........................................................................................................................................................ 3
Material Handling .......................................................................................................................................... 3
Material Storage ............................................................................................................................................. 4
Tools ................................................................................................................................................................... 4

Installation ........................................................................................................................................................ 4
Review Shop Drawings .................................................................................................................................... 4
Step 1: Install Perforated Liner Panels ........................................................................................................... 4
Step 2: Install Retainer Trim ............................................................................................................................ 6
Step 3: Install Insulation .................................................................................................................................. 7
Step 4: Install Hat Channel .............................................................................................................................. 8
Step 5: Install panels ...................................................................................................................................... 8
Step 6: Install Trim ......................................................................................................................................... 11
Step 7: Final Quality Check ............................................................................................................................ 12
INTRODUCTION

THIS MANUAL
This manual is designed to illustrate the very simple process of installing the SoundGuard™ acoustic panel system. Every job is different and may require variations from the procedures and materials shown in this manual. However, this will give you the concept of how the system is used, and will illustrate the versatility and flexibility of the design.

APPLICATION
The SoundGuard™ system is engineered for acoustical enclosures and noise barriers where structural integrity, sound absorption and transmission loss are of major concern. SoundGuard™ panels are designed for outdoor applications. This acoustic panel system is engineered to be mounted over open framing such as the RoofScreen framing system or structural steel supports.

If the SoundGuard System is being installed where it is subject to wind loading, we recommend having the configuration reviewed by RoofScreen’s Engineering Department, or any licensed professional engineer to ensure its adequacy for the specific conditions that apply.

SYSTEM OVERVIEW

COMPONENTS
PREPARATION

MATERIAL HANDLING

When receiving material, check to see that the shipping documents match the shipment. Count the number of packages and quantities within each package to the extent possible. Check for damage at the same time. If damage or other discrepancies are found, write a note to that effect on the bill of lading, and have it signed by the driver.

SoundGuard materials are typically delivered in wood crates and require a fork lift or crane to unload.

! Do not lift wood crates by the slats or cross members. Either use a fork lift from underneath, or use straps around the entire crate.

! When using a fork lift, spread the forks as far as possible to balance the load. Drive slowly when moving long crates over uneven surfaces to avoid tipping the load.

! When using a crane or any other type of hoist, position the sling straps so that the space between the straps is at least 1/3 the length of the crate. Use sling straps with looped ends, running one end of the strap through the loop at the other end to cinch the crate when lifted.

! When setting the load on the roof, put wood blocks under it to protect the roof and allow space to remove the sling straps.

! Heavy boxes and crates should be spread out on the roof to avoid overloading the roof structure. Place the material directly over major supports such as beams or trusses.

FACE PANELS
The panels used on the face of the system come in many styles and colors, and may be mounted vertically or horizontally.

INSULATION
Mineral rock wool is used to absorb sound entering through the perforated Liner Panels. The mineral rock wool is supplied in 24” x 48” panels, 4” thick.

PERFORATED LINER PANEL
The 24ga stainless steel perforated Liner Panel is the back of the SoundGuard system. The Liner Panels are 24” wide and 4” deep. Lengths vary per project.
MATERIAL STORAGE
If the material is going to be stored outdoors for any period, we recommend covering it with plastic or tarps.

TOOLS
The following is a list of recommended tools to perform the installation:

1. Tape measure
2. Level
3. String line and line level
4. Ear plugs
5. Safety glasses
6. Tin snips
7. Insulation knife
8. Hand seamer/bending tool
9. Large Vise Grip Clamps
10. Cordless drill/driver gun
11. Circular saw with metal cutting blade
12. Reciprocating saw with metal cutting blade

INSTALLATION
This manual covers the basic techniques for installing the SoundGuard™ acoustic panel system. There are many possible configurations with panel types, panel orientation, support framing and substrates that may make your project unique, so please consider this manual as a general guideline. If you have a specific question that is not covered in this manual, or you would like some help with your installation, please feel free to contact us at 831-421-9230.

REVIEW SHOP DRAWINGS
We recommend that you read this entire installation manual in conjunction with reviewing the shop drawings provided by RoofScreen for this project before beginning the installation. The shop drawings are very detailed and contain specific information about how to properly install the SoundGuard system that may not be covered in this manual. It is highly recommended to obtain a full-size print of the drawings so all details and dimensions are readable.

Step 1: Install Perforated Liner Panels
As illustrated in Figure 1, the Perforated Liner Panels are installed vertically, and mounted to horizontal framing members or sub-girts. Panel extension past the upper and lower girts should follow dimensions shown in the shop drawings. The shop drawings will also specify the type and quantity of screws used to fasten the panels.
To keep panels level at the top during installation, use a nylon string line stretched end-to-end on each straight section of screen. See Figure 2. Begin by installing the first panel in a straight run as close to the corner (or end condition) as possible. Fasten the panel in place, ensuring the top of the panel is at the desired height. Use a level to ensure it is perfectly plumb. Next, install a vertical support on the opposite end of the run to support the other end of the string at the correct height (a 2x4 clamped on the horizontal girts with Vise Grip clamps works well for this). If the run is long, or it is windy, this may need to be done in shorter segments. Attach the nylon string line to the top of the first panel installed, and pull it to the vertical support on the opposite end. Stretch it as tight as possible and sight down the string to make sure it does not sag.
Install the remaining panels, sliding each one up to the string, but do not touch the string. This is important because if the panels push the string up even a fraction, your panels will start to go uphill. At the end of each straight run, the last panel may need to be modified to fit the remaining space. To do this, cut off the part of the panel that extends past the corner and slide it behind the panel as shown in Figure 3.

**STEP 2: INSTALL RETAINER TRIM**

The Retainer Trim is designed to act as a closure to protect the insulation, but also to help hold the insulation in place during installation. As shown in Figure 4, the Retainer Trim fastens to the front flanges on the legs of the Perforated Liner Panels.
**STEP 3: INSTALL INSULATION**

The blocks of rock wool insulation are 24" wide and will fit perfectly in the perforated Liner Panels. Place the insulation blocks into the Liner Panels, letting them rest on the Retainer Trim (see Figure 5). Depending on how tall the screen is, you may have to trim off the top of the insulation. This is easily done with an insulation knife.

**Figure 4**

**Figure 5**
**Step 4: Install Hat Channel**

*Note: if the face panels are to be installed in horizontal orientation, please skip to the next section.*

Hat channels mount horizontally across the flanges of the Liner Panels, over the insulation, and become the attachment supports for vertically mounted panels, see Figure 6. If exposed fastener panels will be used on the project, keep in mind the hat rows should be as straight as possible because the screw line on the face of the panels will be visible.

Refer to the shop drawing details to determine the proper hat positions. Measure down from the top of the Liner Panels approximately every 8’ to 10’ and make a mark for each hat row. Starting in one corner, hang the first piece of hat section flush with the corner so it doesn’t interfere with the row coming from the other direction. With two people, hold the piece in place and attach to the Liner Panel flanges with S10 screws. Check the specifications in the shop drawings for the quantity of screws per attachment point. It can be helpful to use large Vise Grip clamps to hold the hats to the Liner Panel flanges while adjusting and fastening.

Hat Channels are supplied in 20’ lengths. To splice hats end-to-end, refer to the detail in the shop drawings. The detail will show the quantity of screws to use in the splice, similar to the illustration in Figure 7. Splices may be installed at any point along the screen. Use Vise Grip clamps to hold the splice tight to the hat. Position the splice with ⅛ slipped into the installed hat and ⅛ extending out to receive the next length of hat. Install the S10 screws on the top and bottom as shown in Figure 7. Don’t put the screws in the face of the hat as the screw heads may interfere with the panels later.

**Step 5: Install Panels**

Installing panels is quite different for vertical and horizontal panel orientation. Please skip to the applicable instructions below.

**Vertical Panel installation**

As illustrated in Figure 8, vertically oriented panels are mounted to the Hat Channels installed in the previous step. Refer to the shop drawings for specific details, dimensions and fastener information based on the type of panels being used.
In some cases, the insulation needs extra support between horizontal Hat Channels. This occurs because the Hat Channels create a small gap between the insulation and inside face of the panels. At the Hat Channel locations, the insulation is adequately supported. However, if the Hat Channels are far apart and/or there are breaks in the insulation, more support for the insulation is needed to hold it in place. When this occurs, self-adhering foam blocks are provided to fill the gap and support the insulation as necessary. See Figure 9.

Starting at one corner, use a level to ensure the first face panel is perfectly plumb. Set the height of the panel to match the top of the Liner Panels installed previously (see Figure 10). Continue installing the face panels around the screen, ensuring the height stays even with the Liner Panels.

When you come to the end of a wall or a corner, the method used to terminate the panels will depend on the type of panel being used. Here are a couple of general guidelines:

- For through-fastened ribbed panels, simply cut the last panel with a metal cutting skill saw or nibbler to the width necessary to fill the gap between the last full panel and the corner.
- For standing seam or flat wall panels cut the last panel to the proper width and either screw a stiffener channel on the flimsy (cut side) of the panel or use a hand seamer to bend an edge. This will allow for a straight edge to fasten the corner trim.
Horizontal Panel Orientation

As illustrated in Figure 11, horizontally oriented panels are mounted directly to the front flanges of the Liner Panels previously installed. Horizontal Panels are typically ribbed style and should be fastened through the face of the panel with color matched screws as specified in the shop drawings.

Depending on the screen height, multiple horizontal rows of panels may be required. Install the lower row first and upper row(s) last. To terminate the top of the panel at the desired screen height, overlap ribs on the panel below, or cut the top of the panel to the desired height. The reason we recommend installing the top panel last is so that if the panel is cut in the field, the cut edge will be covered by the trim cap.

As illustrated in Figure 12, panel end laps must fall on the flanges of the Liner Panels. For horizontal projects, a panel layout plan is included in the shop drawings, which will indicate the locations and dimensions of panel laps and screws.
STEP 6: INSTALL TRIM

Once all panels are installed, finish trims can be installed on the top, corners and end conditions to provide a clean, finished look (see Figure 13). Methods for installing trims depend on the type of panels being used, as well as the style of trim. Typically, a trim cap is installed along the top edge of the panel, fastened approximately every 36” with S16 color matched screws. Corner trim and edge trims are typically fastened approximately every 12”, also with S16 screws. Please see details in the shop drawings for specifics.
STEP 7: Final Quality Check

Perform a final quality control inspection. Check that all the Tek screws have been installed in the panels and trims. Vacuum or sweep all metal shavings left over from the installation of Tek screws off the roof surface to prevent rust from forming. Pick up any screws and other miscellaneous items that may have been dropped to prevent damaging the roof membrane should someone step on them.